

**VIRGINIA BOARD OF LONG-TERM CARE ADMINISTRATORS
INFORMAL CONFERENCE COMMITTEE**

January 30, 2015 - 11:00 a.m.

**Department of Health Professions
9960 Mayland Drive, Suite #300
Henrico, Virginia 23233**

- CALL TO ORDER:** An Informal Conference Committee of the Board of Long-Term Care Administrators was called to order at 11:54 a.m.
- MEMBERS PRESENT:** Karen Stanfield, NHA, Chair
Randy Scott, NHA, ALFA
- DHP STAFF PRESENT:** Lynne Helmick, Deputy Executive Director
Kathy Petersen, Discipline Operations Manager
David Kazzie, Adjudication Specialist
- MATTER:** **John Andrew Byrd, A.L.F.A., N.H.A.**
License No.: 1706-000030, 1701-001710,
1707-000012, 1703-001009
Case No.: 144003
- DISCUSSION:** Mr. Byrd appeared before the Committee in person in accordance with the Amended Notice of the Board dated January 8, 2015. Mr. Byrd was present and was represented by Mikhail N. Lopez, Esq.
- The Committee fully discussed the allegations as outlined in the Amended Notice of Informal Conference with Mr. Byrd.
- CLOSED SESSION:** Upon a motion by Mr. Scott, and duly seconded by Ms. Stanfield, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A(27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of John Andrew Byrd, NHA, ALFA. Additionally, he moved that Ms. Helmick, Ms. Petersen and Mr. Kazzie attend the closed meeting because their presence in the closed

meeting was deemed necessary and would aid the Committee in its discussions. The Committee entered into closed session at 12:53 p.m.

RECONVENE:

Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session at 1:23 p.m.

DECISION:

Upon a motion by Mr. Scott, and duly seconded by Ms. Stanfield, the Committee referred this case to a Formal Administrative Hearing. Motion carried.

ADJOURNMENT:

The Committee adjourned at 1:25 p.m.

Karen Stanfield, NHA, Chair

Lisa R. Hahn, Executive Director

Date

Date

